

Discount Application Form

[Note: replace the words in blue with information for this application]

Recreation Facilities Discount Application Form			
Organisation name	[name]		
Year(s) the discount is apply	[year]		
Contact for the application	[name and phone number]		
Description of Organisation [what the organisation does, its revenue sources (sales, donations, grants etc), for profit or not for profit etc]			
Legal status of organisation [e.g. Incorporated Society, dates of incorporation, registered number, link to website etc...]			
Description of contribution [this should briefly explain the contributions below and what contributions cannot be monetised]			
Calculation of Contribution			
Contribution	Effort	Monetary Basis	Value (\$)
[Name - e.g. trapping]	[# of hours]	[hourly rate]	[\$XXXXXX]
[Name- e.g. advertising]	[\$]	[Expense]	[\$XXXXXX]
Total			[\$XXXXXX]
Calculation of the Contribution Ratio			
Gross Revenue of organisation (\$)	(a)		[\$XXXXXX]
Contribution (\$)	(b)		[\$XXXXXX]

Contribution Ratio	[= (b)/(a)]	[XXXXXX]
Validation of Contribution		
Information	Value	Certification (signatures)
Gross Revenue	[\$XXXXXX]	[Name/position/date]
Expenses	[\$XXXXXX]	[Name/position/date]
Volunteer hours	[XXX]	[Name/position/date]
[Other]	[XXX]	[Name/position/date]
Non-monetarised contributions (if any)		
<i>[this should briefly explain what the contributions are and why they should count towards a discount level]</i>		

Product (refer to Error! Reference source not found. in the SOP)	Requested discount
Backcountry Hut Passes	[based on calculated Ratio]
OR	
Campsite Passes	[based on calculated Ratio]

Applicant signature:
Date:

Use by the Department only		
Approved/declined by:	[Name] Director of Heritage and Visitors	Signature Date